

HELD ON THE 2ND DAY OF APRIL 2, 2024, AS RETURNED TO THE
CITY BY THE BOARD OF ELECTION COMMISSIONERS OF ST.
LOUIS COUNTY

Alderman Nauman moved approval of Resolution R14-24. Alderman Roettger seconded the motion which was unanimously approved.

Mayor Wilcox asked for a report.

Mr. Johnson stated that all incumbents won reelection and congratulated the Aldermen.

ADJOURNMENT SINE DIE

Alderman Lane motioned approval of adjourning Sine Die. Alderman Nauman seconded the motion which was unanimously approved.

SWEARING IN OF ALDERMEN

Mayor Wilcox read the Oath of Office to the Alderman Berry Lane, Alderman Capshaw Cushing, and Alderman Nauman. The Board offered congratulations to all three.

MEETING CALLED TO ORDER

ROLL CALL

Present: Alderman Roettger, Alderman Lane, Alderman Roper, Alderman Nauman, Alderman Capshaw Cushing, Alderman Roberts

APPOINTMENT OF ACTING PRESIDENT OF THE BOARD OF ALDERMEN

Mr. Johnson stated that there was a tradition in Glendale to appoint an Alderman as an Acting President of the Board of Aldermen for a one-year term. Mr. Johnson stated that Alderman Roberts would be next in seniority as Board President. Mr. Johnson stated that Alderman Roper would follow next in line in 2025. Mr. Johnson noted that Alderman Capshaw Cushing would be retiring as Board President and thanked her for her service to the Board.

Alderman Nauman motioned the appointment of Alderman Roberts as the Acting President of the Board of Aldermen. Alderman Capshaw Cushing seconded the motion which passed unanimously.

Alderman Roberts thanked the Board adding that he would look for details about the role shortly.

ANNUAL APPOINTMENT OF CITY OFFICIALS

- a. City Attorney, Mr. Jim Hetlage
- b. Municipal Judge, Judge Chris Graville
- c. Municipal Prosecutor, Mr. Brian Malone
- d. City Treasurer, Mr. Steve Chamberlin
- e. City Engineer, Mr. Scott Smith
- f. City Clerk, Mr. Frank Johnson

Mr. Johnson stated that the officers listed above are appointed on an annual basis per the Code of Ordinances, noting that discussion of this approval will be moved to the beginning of the year in 2025 to allow more time for the Board to evaluate the appointments.

BUDGET WORKSHOP

Mr. Johnson stated that the previous budget meeting related to the Capital Improvement Fund which each department head discussed. Mr. Johnson also noted that this workshop will relate to the five categories in the General fund. Mr. Johnson read from his memo included in the Board of Aldermen packet.

General Fund

- The General Fund is budgeted to conclude FY 2024 and 2025 with surpluses of \$661,600 and \$364,000 respectively. The positive surpluses are greatly assisted by three major revenue factors:
 1. Increased sales tax revenue from the 1 percent sales tax pool aided by inflation and a healthy St. Louis County economy. This is the tax revenue included under account 10001-01051 on pg. 3. For example, \$918,304 was the actual Sales Tax figure for FY 2021 compared to a budgeted figure of \$1,140,000 for FY 2025.
 2. Increased revenue from local option use tax from internet sales. A few years ago, this tax generated approximately \$16,000 in revenue per month but currently that figure is now at about \$27,000 per month.
 3. The third positive development is the increase in interest rates where only \$5,678 was recorded for investment revenue for FY 2022 compared to estimated and budgeted figures for FY 2024 and 2025 respectively of \$245,000 and \$175,000.
- Staff recommends a \$600,000 transfer to the Capital Improvement Fund to help pay for future street projects and/or a new fire pumper. The suggested transfer is not recorded in the figures presented.
- The City is budgeting for FY 2025 a 3 percent COLA for all full- and part-time employees.

CAPITAL IMPROVEMENT FUND

- The Capital Improvement Fund for FY 2025 is budgeting for expenditures of \$2,474,700. Included in the budget are funds for two Dump Trucks for Public Works and \$1,865,000 in street improvements. Slightly over one million of the street project expenditures are budgeted to be reimbursed through a Surface Transportation Program (STP) grant from the federal government.

Questions:

Alderman Roettger asked about investment timing. Mr. Lawrence stated that the City holds short-term CDs at an approximate 5% interest adding that the City was good with liquidity needs. Alderman Roettger noted that the budget figure for FY2024 was \$245,000 and \$175,000 was budgeted for FY2025 respectively and wondered about the change. Mr. Lawrence stated that with the interest rates as high as they were right now, the City enjoyed beneficial results, but adjusted the budget on the conservative side due to possible interest rate reductions by the Federal Reserve. Mr. Johnson stated that in the long term, the City may not be able to rely on the 2024 numbers.

CIP Budget: Mr. Johnson stated that with regard to the Essex Phase II project, the City's application was denied but added that the City will apply again next year. Mr. Johnson stated that the application was thorough but noted that there were many more Municipalities applying for grant funding this year. Mr. Johnson stated that there was no charge for reapplication adding that it was common to be denied the first time. Mr. Johnson stated that the expense would be moved to the 2026 budget year. Mr. Johnson also noted that a meeting was scheduled to discuss the Masterplan with the Lochmueller Group and hoped to bring a list of projects to the Board along with the information for a new bond issue.

Mr. Johnson reported that there was a reduction in the surplus deficit this year and next year but noted that the City could look forward to the new fire truck purchase.

Mr. Johnson reported that the enterprise fund would be adjusted due to the bid for a new contract with Republic Services and added that the general fund also includes 3% cost of living for employees and noted that the health insurance premium would increase 5% through SLAIT. Mr. Johnson stated that the City was doing well at controlling costs adding that there were some wellness projects that the City would take advantage of with employees to continue the positive outcome.

DISCUSSION – GLENDALE COMMUNITY EVENTS

Mayor Wilcox stated that he had asked Mr. Johnson to add this discussion item to the agenda, adding that he had sent emails to everyone for new ideas. Mayor Wilcox noted that some events including Glendale Night Out and Ice Cream Social have been eliminated and added that attendance had been low in the most recent years. Mayor Wilcox stated that he felt like the City event calendar was on the light side and noted that events should be added back to the calendar adding that the calendar additions would take place in 2025. Mayor Wilcox stated that as one possibility, a new summer activity such as a water event 'a summer splash' could be added with a partnership with Warson Woods or N. Glendale Elementary School. Mayor Wilcox stated that the City had the Santa visit in the winter and noted that residents might be interested in a more contemporary music festival that could be tied into a Spring event as a 'Glendale Street Party'. Alderman Capshaw Cushing liked the idea of 'Taste of Glendale'. Alderman Nauman stated that an event could take place Memorial weekend as an adult night as a kickoff to Spring. Mayor Wilcox stated that the City could recruit a resident committee to do the legwork, adding that he would start working on the ideas. Alderman Roper stated that she liked the Memorial weekend event date. Mayor Wilcox thanked the Board for their input.

ORDINANCES FOR FIRST READING

B11-24 AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE, ON BEHALF OF THE CITY OF GLENDALE, MISSOURI, AN AGREEMENT WITH ST. LOUIS COUNTY, MISSOURI, FOR CERTAIN ORDINANCE VIOLATIONS OF THE CITY OF GLENDALE TO BE HEARD

AND DETERMINED ON SPECIALTY DOCKETS OF THE ST.
LOUIS COUNTY MUNICIPAL COURT

Alderman Lane moved approval of the first reading of Ordinance B11-24. Alderman Nauman seconded the motion.

Mayor Wilcox asked for a report.

Chief Beaton reported that the substance abuse program was no longer in existence, adding that St. Louis County set up a new program to cover a broader group. Chief Beaton stated that the referenced ordinance and agreement is required for the City of Glendale to participate in the new program. Chief Beaton stated that this agreement would benefit the City noting that the Glendale Court did not have all the mental health resources the program would have adding that the City could refer cases and receive better resources. Chief Beaton stated that the old program was good but was phased out.

Mayor Wilcox asked if there were any questions or comments. There were none.

Mayor Wilcox called for a voice vote which was unanimously approved.

The first reading passed.

Mr. Johnson read the ordinance by title only.

B12-24 AN ORDINANCE AMENDING SECTIONS 340.115 AND
340.125 OF THE GLENDALE MUNICIPAL CODE PERTAINING
TO REGULATION OF UTILITY VEHICLES AND LOW-SPEED
VEHICLES IN THE CITY OF GLENDALE, MISSOURI

Alderman Lane moved approval of the first reading of Ordinance B12-24. Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. Johnson reported that these are the changes within the ordinance that were discussed at the last meeting and included the ability to drive a golf cart on N. Sappington Road, and Kirkham Road with an approved permit. Mr. Johnson stated that there would be a small fee for the permit following approval by the Police Department for all code requirements. Alderman Roberts asked if there would be an adhesive sticker for the golf carts. Mr. Johnson stated that this would be a one-time permit with the inspection taking place at city hall or at a secondary location. Chief Beaton stated that the City reached out to Webster Groves who has a permit sticker program.

Alderman Lane motioned to amend the ordinance adding a \$25.00 fee for permitting. Alderman Roettger seconded the motion which was unanimously approved.

Mayor Wilcox asked if there were any additional questions or comments. There were none.

Mayor Wilcox called for a voice vote which was unanimously approved.

The first reading passed.

Mr. Johnson read the ordinance by title only.

RESOLUTIONS

R13-24 A RESOLUTION DECLARING THE WEEK OF MAY 12–18, 2024, AS NATIONAL POLICE WEEK, AND WEDNESDAY, MAY 15, 2024, AS PEACE OFFICERS MEMORIAL DAY

Alderman Capshaw Cushing moved approval of the reading of Resolution R12-24. Alderman Lane seconded the motion.

Mayor Wilcox asked for a report.

Mr. Johnson stated that the Police Department participated in National Police Week every year adding that this week in May recognized fallen officers and the work of Police Officers during the entire week. Chief Beaton noted that these dates were observed nationwide as declared by Congress and public law. The flag of the United States is to be displayed at half-staff on May 15 at all government buildings.

Mayor Wilcox asked if there were any other questions or discussions. There were none.

Mayor Wilcox called for a voice vote which was unanimously approved.

R15-24 A RESOLUTION AUTHORIZING AN AGREEMENT WITH SLAIT-HEALTH AND ANTHEM FOR RENEWAL OF HEALTH INSURANCE COVERAGE EFFECTIVE JULY 01, 2024

Alderman Nauman moved approval of the reading of Resolution R13-24. Alderman Roper seconded the motion.

Mayor Wilcox asked for a report.

Mr. Johnson stated that this resolution authorizes staff to renew our health insurance membership in the SLAIT pool and with Anthem. The SLAIT Board authorized five different rate increase tiers this year, 2.5, 5, 7.5, 10, and 12.5 percent. Glendale landed in the second lowest tier at 5 % due to our lower-than-average loss ratio (relative to the other cities in SLAIT), which is a comparison of claim expenses to premiums paid. Mr. Johnson stated that the City did well compared to our peers adding that there would be no benefit changes and cost sharing would remain the same.

Mayor Wilcox asked if there were any other questions or discussions. There were none.

Mayor Wilcox called for a voice vote which was unanimously approved.

R16-24 A RESOLUTION DECLARING THE WEEK OF MAY 19-25, 2024, AS
NATIONAL EMERGENCY MEDICAL SERVICES (EMS) WEEK

Alderman Capshaw Cushing moved approval of the reading of Resolution R16-24.
Alderman Roettger seconded the motion.

Mayor Wilcox asked for a report.

Mr. Johnson reported that similar to the earlier resolution, Resolution R16-24 honors the
Emergency Medical Service and thanked the EMS team present for their service.

Mayor Wilcox asked if there were any other questions or discussions.

Mayor Wilcox called for a voice vote which was unanimously approved.

REPORTS

Mr. Johnson

Mr. Johnson reported that the effect of the Prop S approval could be a reduction in OMCI money
depending on how the City decides to accept the MSD plan. Mr. Johnson stated that the OMCI
program is a program for cities within a watershed adding that Glendale is located in the Deer
Creek watershed adding that a program had been in place whereby the City levied additional tax
for stormwater improvements which MSD collected and held until Glendale requested the
money.

Mr. Johnson stated that only cities in OMCI could receive funding but added that all cities have
been included with the passage of Prop S. Mr. Johnson stated that there was a fixed sum of
\$75,000 per year now but noted that the OMCI program has set the amount to zero with the
approval of voters. Mr. Johnson stated that he would have more information later this month
following meetings with MSD. Mr. Johnson stated that the current program is in effect through
2024, with Prop S beginning in 2025. Mr. Johnson stated that Glendale would need to connect
with other Municipalities who are in the OMCI now to discuss options for 2025. Mr. Johnson
stated that the new program does not make much difference for Glendale noting that the benefit
difference will be minimal.

Mr. Jones stated that MSD would be sending out a spreadsheet indicating the percentage of the
cost per resident adding that the maximum collected would be shown.

Ms. Carr

Ms. Carr reported about the electronics recycling and shredding event scheduled to take place
Saturday, May 11th at Glendale City Hall.

Alderman Roettger

Alderman Roettger thanked Mr. Jones, Chief Beaton and Captain Catlett for the approval and
installation of the new stop sign which will advance safety in the area. Alderman Roettger also

noted that there may be concerns about the house that was recently demolished at 26 Hillard adding there may be a change in contractors.

Alderman Roper

Alderman Roper thanked Mr. Jones for addressing the handicap parking issue at 902 Nancy Carol and commented on the Spire metal plates on the roadway per a request from a resident.

Alderman Lane

None

Alderman Capshaw Cushing

Alderman Capshaw Cushing thank Mr. Johnson and Mr. Jones for the sidewalk they put in between Willow Oak and Devon adding that the work was incredible, and the walkway looked like a park setting. Mr. Jones stated that the cost for the work was reasonable.

Alderman Roberts

Alderman Roberts thanked Mr. Jones and his crew for filling potholes on Dwyer.

Alderman Nauman

Alderman Nauman reported that the Plan Commission was meeting about 785 Bismark and noted that he had met with MSD about the neighboring property and nearby creek. Mr. Johnson stated that the meeting was about the review of a subdivision plat. Alderman Nauman noted that there may be organized opposition. Mr. Johnson stated that due to the code, the staff has recommended against the subdivision of the property.

Mayor Wilcox

Mayor Wilcox stated that Chief Beaton asked him to address two things, one of which is to remind everyone about the annual Prayer Breakfast that will be held on Tuesday, May 14th and added that he would be in attendance.

Chief Beaton stated that Tuesday May 14, the Prayer Breakfast, annually, Police Officers who died in the line of duty are recognized, but noted that this year, there would be none added to the list. Chief Beaton stated that instead, the event would honor John Copeland, previous City Administrator, and Police Chief in Town and Country and first director of the annual prayer breakfast. Chief Beaton stated that there was a table reserved for 10, hoped as many Aldermen would attend who were available, and added that Martin Kilcoyne would be the MC. Chief Beaton also noted that the Lt. Governor would also speak. The event begins at 8 am at the St. Charles Convention Center.

Chief Beaton reported on the Police department accreditation noting that the application process took a year and a half, adding that proofs were completed, police policy was rewritten, etc., and the mock assessment went well followed by the onsite assessment in April. Chief Beaton stated that the assessor from Rolla was impressed with the operation, adding that the policies and procedures Glendale followed were spot on. Chief Beaton stated that the accreditation process was a great opportunity and well worth the endeavor adding that he hoped the assessor would

attend a future meeting. Chief Beaton stated that there would be a celebration following approval and noted that re-accreditation would occur in three years adding that the process withing the Policy Department would start work on the process each year approaching the three-year mark.

ADJOURNMENT

Alderman Roettger moved to adjourn the meeting, seconded by Alderman Roper. The motion was unanimously approved.

These minutes are approved as submitted this 20th day of May, 2024.

Joanne Carr
Deputy City Clerk